EYFS
- Following the Read Write INC letter formation mnemonics, handwriting will be un-joined. **Use Font: CCW Precursive 4**
- All teaching staff are to follow the letter formation mnemonics to teach handwriting and letter formation alongside the phonics session.

Year 1
- Following the Read Write INC letter formation mnemonics, handwriting will be un-joined. **Use Font: CCW Precursive 4**
- All teaching staff are to follow the letter formation mnemonics to teach handwriting and letter formation alongside the phonics session.

Year 2
- Cursive un-joined to be modelled and demonstrated to pupils in **Autumn and Spring term** using cursive writing font on school system. **Use Font: CCW Cursive Writing 1**
- Cursive un-joined to be modelled and demonstrated to pupils through adult writing in autumn term.
- From **Summer 1** onwards, pupils are to practise daily their cursive **joined** handwriting – this is to be taught by the teacher and the letter formation explicitly shown. **Use Font: XCCW Joined 1a**
- Line guides can be used to demonstrate expectations of size and spacing of letters.

Years 3 – 6
- Year 3 teacher is to assess letter formation standards upon entry and begin with the appropriate letter formation. **Use Font: XCCW Joined 1a**
- Pupils are to have a ten minute daily handwriting session where they are demonstrated to and have the opportunity to practise cursive joined writing.

Homework
- All pupils are expected to produce the same standard of handwriting as they do in school.
- If homework presentation does not demonstrate the capabilities of a pupil, it is requested that the pupil re-write the work at home and a reason given for this by the teacher.

http://www.teachhandwriting.co.uk

http://www.cursivewriting.org

Expectations of staff and adults in and around the school
- All adults within the school are to model the appropriate handwriting for their year group.
- All displays must use the font cursive font on the system.
- Any worksheets produced must use the font provided.
- Pupil work in all books and subject areas is to be written following the handwriting policy. Pupils must not identify handwriting an s a separate subject area, but more as an integral part of writing in all of their work.
- Feedback of handwriting must follow the agreed school policy.
- Marking must model the school handwriting policy.

Suggested teaching activities/Strategies
- Trace, copy, memory, eyes closed.
- Key year group spellings and common exception word revision.
- Interactive whiteboard modelling and demonstration.
- Squeeze bottles on pavement.
- Glitter/gel pens
- Icing pens
- Sand tray tracing
- RWI Mnemonics

Immersive learning aspect of handwriting
- Presentation expectations are to be mirrored in all subjects and across the curriculum.
- Displays and any work within the environment must emulate the presentation and handwriting policy.

Monitoring, moderation & evaluation of the teaching of learning of Handwriting
- Books will be monitored by the senior leadership team and subject leader on a regular basis to ensure that policy and high expectations are being upheld.
- In school moderation will happen once a term.
- Cross school moderation will occur annually.
- Books may be monitored through subject leader meetings.
- Observations will be arranged through SLT.

Use of pens
- Pupils who are securely and consistently joining in cursive writing may be provided with a blue pen and a pen license. This is accompanied by the DPS handwriting code.
- Mistakes made may be omitted using square brackets.
- If handwriting deteriorates at any stage, it is suggested that the pen license be withdrawn temporarily to allow the pupil to revise their handwriting method.

Handwriting concerns
- Any pupils displaying issues or concerns with their handwriting standards are to be made aware, trained on the letter formations and joins, shown good examples and if needed, provided with additional practise time.
- Parents are to be informed of any concerns, progress and successes at regular intervals.
- Pupils with SEN may have an agreed handwriting plan.